



2019-20 Season

Palace Theatre Volunteer Information Form

Personal Information:

First Name: _____ MI: _____ Last Name: _____

Birthdate: _____

Mailing Address: _____
Street City ST Zip

Contact Information:

Home Phone: _____ Cell Phone: _____ Text? Yes / No

Email Address: _____

Emergency Contact:

Name: _____ Relation: _____ Tele: _____

General Information:

1. If current, how long have you volunteered at the Palace?

2. If new, how did you hear about this opportunity? What other volunteer positions have you held?

3. Do you know someone else that may be interested in volunteering at the Palace?

4. Why do you want to volunteer at the Palace?

5. Do you have a special memory of the Palace?

6. Would you be interested in any of our dedicated volunteer positions such as Scanner or Head Usher?

Yes No Maybe, with more information

This document is double-sided. Please complete all sections before returning. Thank you.



2019-20 Season

Availability:

I am generally available for:

- Weekday Evening Shows
- Weekday Day Shows
- Weekday Morning School Shows
- Weekend Evening Shows
- Weekend Day Shows
- Albany Symphony Performances

Equipment Information:

- I have a Palace ID Badge
- I need to purchase a **replacement** Palace ID Badge (\$2; cash only).

- I have a Palace Usher Vest
- I need to purchase a Palace Usher Vest (\$25; cash only). Unisex Size: _____

The Palace commits to providing the best possible service to our patrons and volunteers help make that happen!

Certifications:

- I certify that I have not been convicted of a felony nor misappropriation with a minor.
- I certify that I have received a copy of the Volunteer Values outlining my expectations and responsibilities as a PPAC volunteer.
- I certify that I have been made aware of my need to attend certain mandatory trainings such as CRASE, CPR, and Sexual Harassment Prevention.
- I certify that to maintain active status I must volunteer a minimum of five (5) events within a 12-month season and that I may be assigned to usher in alternate theater locations.
- I certify this commitment is only for one season and if I wish to volunteer further, I must reapply.

Printed Name: _____

Signature: _____

Date: _____

NOTE: All information provided will be confidentially maintained by the Palace Performing Arts Center Inc. and used solely for your participation in volunteer services.

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